

Application Materials Checklist

(Please enclose this checklist in your application)

Applicant's name: _____

Check the items you enclosed.

(If you're also applying for other programs, please enclose duplicates in the same envelope.)

- Application forms (3 pages)
- Essay
- Official Transcripts from (school names):
 - 1. _____
 - 2. _____ (if you have been to multiple schools)
 - 3. _____ (if you have been to multiple schools)
- Certificate of (expected) graduation
- IB predicted grades report (if applicable)
- EJU Examination Voucher copy (if applicable)
- Recommendation Letters from (teacher names):
 - 1. _____ Enclosed Shipped to Sophia
 - 2. _____ Enclosed Shipped to Sophia
- Photocopy of passport (for foreign passport holders)

Please double-check the following:

- I have paid the application fee of 30,000 yen
- I have requested that my official TOEFL or IELTS* scores be sent directly to Sophia. (if applicable)
 - When? During test registration
 - After test registration Date you requested: _____
 - *IELTS Test Report Form #: _____
- I have requested that my official Old SAT / Redesigned SAT / ACT scores/ IB diploma be sent directly to Sophia. (if applicable)
 - When? During test registration
 - After test registration Date you requested: _____
- I'm also applying for FLA / SPSF and enclosed duplicates (if applicable).
- Message, if any