

Application Materials Checklist

Applicant's name: _____

Document	How to submit
Application forms (2 pages downloaded from MyPage)	<input type="checkbox"/> Uploaded
Essay <M.A. applicant> Statement of Purpose <Ph.D. applicant> (1) Statement of Academic Background and Professional Plan (2) Research Statement	<input type="checkbox"/> Uploaded
Official University/College Transcript (Indicate the school below): 1. _____ 2. _____ (if you have been to multiple schools) 3. _____ (if you have been to multiple schools)	<input type="checkbox"/> Uploaded by the school <input type="checkbox"/> Sent from school via post <input type="checkbox"/> Sent from school via email
Proof of (Expected) Graduation	<input type="checkbox"/> Uploaded by the school <input type="checkbox"/> Sent from school via post <input type="checkbox"/> Sent from school via email
Recommendation Letters (Indicate the referees below): 1. _____ 2. _____ 3. _____	<input type="checkbox"/> Uploaded by the referee
Proof of English Proficiency <input type="checkbox"/> TOEFL (Date of request: _____) <input type="checkbox"/> IELTS (Date of request: _____)	<input type="checkbox"/> Sent from test institution & uploaded a copy/screenshot of the result certificate
A copy of graduation thesis, master's thesis etc.	<input type="checkbox"/> Uploaded
Photocopy of passport (for foreign passport holders only)	<input type="checkbox"/> Uploaded
Proof of Japanese Language Proficiency (optional only for M.A. Japanese Studies applicants)	<input type="checkbox"/> Uploaded
Certificate of Health (only for non-degree applicants)	<input type="checkbox"/> Uploaded
Application Materials Checklist (this form)	<input type="checkbox"/> Uploaded

☐ I have paid the application fee.

☐ I'm also applying for Global Environmental Studies / Science and Technology (if applicable).

☐ Message, if any: